



Malta, 13/07/2017

EX ANTE PUBLICITY

SUBJECT: Negotiated Procedure for the Provision of Preventive and Corrective Maintenance of EASO's HVAC (Heating, Ventilation and Air Conditioning) Systems EASO/2017/541

I. Description of the services

The European Asylum Support Office (EASO) is planning to purchase **Preventive and Corrective Maintenance of EASO's HVAC (Heating, Ventilation and Air Conditioning) Systems**.

More in detail, the requested services/supplies will include:

- Preventive maintenance; Repair and replacement of parts, if necessary, of all HVAC air-conditioning units/systems, including Split Type AC Units; Chillers; VRV/VRF AC Systems; Fan Coil unit; Heat-recovery Unit all across EASO compound including corridors and common areas; normal callouts on a Monday to Friday from 9:00am to 5:30pm basis with response time within a maximum time of 24h (twenty four hours) from call time;
- Emergency callouts for the above units, 24/7 basis with immediate response time within a maximum time of two hours from call time including weekends and public holidays;
- Parts required for the repair, maintenance and upkeep of the above:
 - Inverter Board
 - Cassete unit PLFY-P32 VBM-E
 - Electronic control card
 - Thermostat
 - M-net boards
 - Air-conditioning filters
 - Air-conditioning ducting
 - Fuse
 - Fan motor AC condensing Outdoor unit
 - AC Evaporator Motor unit
 - Indoor units pumps condensation water (drain water)
 - AC normal filter indoor unit
 - Annual Air Conditioning check-up via the maintenance tool for errors/faults (logging with laptop)
 - Copper pipe for AC's (metre)

The above list is not an exhaustive list but an indicative one. EASO may request, upon quotation, supplementary services/works when the need arises.

II. Description of the contract

EASO envisages awarding a framework contract. The duration of the contract will be one year. The estimated maximum amount for this contract is € 90.000.

III. Description of the procurement procedure

This ex-ante publicity is the first stage of the negotiated procurement procedure with at least 5 economic operators through which EASO may award the above-mentioned contract.¹

This publication has an indicative value and constitutes no obligation to award a contract for EASO nor to invite to tender for middle value contracts procedures any economic operator having expressed its interest in participating.

Only the tenderers invited by the contracting authority to participate in a procedure for awarding low value contracts will be admissible.

Economic operators interested in being invited to participate in this procedure may express their interest by writing to CONTRACTS@easo.europa.eu before **28/07/2017**.²

EASO Contracts

¹ This publication is made pursuant to Article 124 of the Rules of Application of the Financial Regulation that provides for ex ante publication on the Institutions' websites of contracts with a value up to € 135 000.

² The personal data collected in relation to this prior information notice shall be made available on request to the various services of EASO and will be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Any entity having expressed its interest shall have the right of access to his/her personal data and the right to rectify any such data that is inaccurate or incomplete. Should you have any queries concerning the processing of your personal data, they should be addressed contracts@easo.europa.eu.