

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:638178-2020:TEXT:EN:HTML>

**Malta-Valletta: Drafting of COI Products
2020/S 253-638178**

Contract notice

Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1) Name and addresses

Official name: European Asylum Support Office
Postal address: Winemakers Wharf, Grand Harbour
Town: Valletta
NUTS code: MT0 MALTA
Postal code: MRS-1917
Country: Malta
E-mail: contracts@easo.europa.eu

Internet address(es):

Main address: <http://easo.europa.eu/>
Address of the buyer profile: <https://www.easo.europa.eu/about-us/procurement>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=7668>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=7668>
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Other activity: Asylum

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Drafting of COI Products
Reference number: EASO/2020/808

II.1.2) Main CPV code

73000000 Research and development services and related consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description:

The purpose of this tender procedure is to receive the service of drafting and/or updating COI products in line with the EASO COI report methodology and writing and referencing guide (2019).

II.1.5) **Estimated total value**

Value excluding VAT: 1 260 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.3) **Place of performance**

NUTS code: MT MALTA

II.2.4) **Description of the procurement:**

The purpose of this tender procedure is to receive the service of drafting and/or updating COI products in line with the EASO COI report methodology and writing and referencing guide (2019).

II.2.5) **Award criteria**

Criteria below

Quality criterion - Name: Quality of the proposal / Weighting: 70

Price - Weighting: 30

II.2.6) **Estimated value**

Value excluding VAT: 1 260 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in days: 48

This contract is subject to renewal: yes

Description of renewals:

See internet address provided in section I.3).

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

See internet address provided in section I.3).

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.2) **Conditions related to the contract**

III.2.2) **Contract performance conditions:**

See Internet address provided in section I.3).

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 08/02/2021

Local time: 16:00

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date: 09/02/2021

Local time: 11:00

Place:

European Asylum Support Office, Winemakers Wharf, Grand Harbour Valletta, MRS 1917, MALTA.

Information about authorised persons and opening procedure:

A maximum of two representatives per tender may attend the opening session. For organisational and security reasons the tenderer must provide the full name, date of birth, nationality and ID or passport number of the representatives at least 5 working days in advance to: contracts@easo.europa.eu

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

4 years.

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body

Official name: General Court of the European Union

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

Telephone: +352 4303-1

Fax: +352 4302-2100

Internet address: <http://curia.europa.eu>

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:

See internet address provided in section I.3).

VI.5) **Date of dispatch of this notice:**

22/12/2020