



Malta, 26/02/2021

Procedure reference number EASO/2021/850 – Framework contract for the provision of removal and related services for EASO in Cyprus

EX ANTE PUBLICITY

I. Description of the services

The European Asylum Support Office (EASO) is planning to purchase packaging, transferring, removal, and storage services of office material, documents, folders, furniture and other office equipment, including IT and technical equipment. The services shall ensure safe, secure, economic and environmentally friendly way to handle the concerned materials and equipment as per EASO's requests.

II. Description of the contract

EASO envisages awarding a Framework contract. The maximum estimated duration of the contract will be 48 months. The estimated total value for the whole framework contract duration is € 60,000.00.

III. Description of the procurement procedure

This ex-ante publicity is the first stage of the negotiated procurement procedure with at least 3 economic operators through which EASO may award the above-mentioned contract.¹

This ex-ante publicity has an indicative value and is in no way binding on EASO. EASO may decide not to launch the procurement procedure without candidates being entitled to claim any compensation.

Only candidates invited by the contracting authority to take part in the procedure concerned can submit a tender.

Economic operators interested in being invited to participate in this procedure may express their interest by writing to CONTRACTS@easo.europa.eu by 15/03/2021.² In the subject of the email please mention "EASO/2021/850 – Framework contract for the provision of removal and related services for EASO in Cyprus" and the name of the company submitting the request to participate.

¹ This publication is made pursuant to point 3 of Annex 1 to [EU Financial Regulation](#) that provides for ex ante publication on the Institutions' websites of middle value contracts.

² The personal data collected in relation to this prior information notice shall be made available on request to the various services of EASO and will be processed in accordance with (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. Any entity having expressed its interest shall have the right of access to his/her personal data and the right to rectify any such data that is inaccurate or incomplete. Should you have any queries concerning the processing of your personal data, they should be addressed to contracts@easo.europa.eu.