



Notice of call for expressions of interest - Corrigendum

1. Contracting authority

European Asylum Support Office (EASO)
MTC Block A, Winemakers Wharf, Grand Harbour Valletta, MRS 1917
Malta
Email: PROC-EXTERNAL-EXPERTS@easo.europa.eu

2. Registration procedure

The objective of this call for expressions of interest is to set up a list of external experts.

Expressions of interest should be submitted by electronic means at the following address: PROC-EXTERNAL-EXPERTS@easo.europa.eu.

Inclusion on the list entails no obligation on the part of the contracting authority concerning the conclusion of contracts.

3. Information and documents to be provided

Interested parties should fill in the application form accompanying this call in one of the official languages of the European Union and provide the information and documents requested therein.

4. General description of the procedure

Natural persons are invited to submit an expression of interest in accordance with the rules set out in this notice. Without prejudice to point 10, once a candidate submits his/her application and the required supporting documents, he/she becomes eligible for selection for an EASO assignment, unless he/she is employed by an institution represented at the EASO Management Board or by any EU Institution, body or Agency.

However, registration as an expert in the database does not guarantee automatic selection. EASO selects experts according to their needs of expertise.

EASO will only contact candidates in case they are selected to perform one of the tasks described under point 7.

In particular, where a specific task relating to the field described at point 7 is to be performed by an external expert, the contracting authority will assign experts to the task on the basis of the skills, experience and knowledge necessary and in accordance with the principles of non-discrimination, equal treatment and absence of conflict of interests. The experts will be requested to sign a contract with EASO, a model of which is annexed to this call.

5. Protection of personal data

The processing of the expressions of interest involves the recording and processing of personal data (such as contact details and CV). Such processing will be performed in line with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data. Details concerning the processing of your personal data are available on the privacy statement at:

6. Use of the list resulting from this notice

The list resulting from this notice will be used exclusively for the execution of the tasks within the fields described at point 7. The total payments (including both remunerations and reimbursements) per expert for the whole period of validity of the list should not exceed the maximum threshold set by the Directive 2014/24/EU, as periodically revised¹.

7. Full description of the fields covered by the call for expressions of interest

The experts will assist EASO in the following areas:

- a) International protection (qualification and procedures, Dublin Regulation), reception, migration, and/or fundamental rights, including vulnerable groups (children, victims of trafficking in human beings, etc.), interpretation and resettlement;
- b) Information regarding the situation in one or more countries of origin or transit of applicants for international protection (COI);
- c) Adult learning, pedagogy, e-learning design and coaching.
- d) Procurement and grants procedures.

The experts will assist EASO by performing one or more of the following tasks:

1. Provide advice during activities and trainings organised by EASO, including delivery of presentations, speeches, briefings, workshops, etc.;
2. Advice on specific EASO products, processes, studies, analysis or research;
3. Monitor and evaluate EASO products, tools, projects, and/or applications and/or tenders in procurement and/or grants procedures.

8. Place of delivery

The tasks may be carried out at EASO's premises, at any other premises where an event is organised by EASO, or remotely, using electronic communication tools.

9. Expiry date of the list resulting from this call for expressions of interest

The list resulting from this notice is valid for five years from dispatch of this notice. Interested parties may submit an application at any time prior to the last three months of validity of the list.

10. Exclusion criteria

An Expert (economic operator) shall be excluded from participation if:

(a) the economic operator is bankrupt, subject to insolvency or winding-up procedures, where its assets are being administered by a liquidator or by a court, where it is in an arrangement with creditors, where its business activities are suspended, or where it is in any analogous situation arising from a similar procedure provided for under national laws or regulations;

(b) it has been established by a final judgment or a final administrative decision that the economic operator is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the law of the country in which it is established, with those of the country in which the contracting authority is located or those of the country of the performance of the contract;

¹ OJ L 94, 28.3.2014, p. 65.

(c) it has been established by a final judgment or a final administrative decision that the economic operator is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the economic operator belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes wrongful intent or gross negligence, including, in particular, any of the following:

(i) fraudulently or negligently misrepresenting information required for the verification of the absence of grounds for exclusion or the fulfilment of selection criteria or in the performance of a contract;

(ii) entering into agreement with other economic operators with the aim of distorting competition;

(iii) violating intellectual property rights;

(iv) attempting to influence the decision-making process of the contracting authority during the procurement procedure;

(v) attempting to obtain confidential information that may confer upon it undue advantages in the procurement procedure;

(d) it has been established by a final judgment that the economic operator is guilty of any of the following:

(i) fraud, within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests, drawn up by the [Council Act of 26 July 1995](#);

(ii) corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, drawn up by the [Council Act of 26 May 1997](#), and in Article 2(1) of [Council Framework Decision 2003/568/JHA](#), as well as corruption as defined in the law of the country where the contracting authority is located, the country in which the economic operator is established or the country of the performance of the contract;

(iii) participation in a criminal organization, as defined in Article 2 of [Council Framework Decision 2008/841/JHA](#);

(iv) money laundering or terrorist financing, as defined in Article 1 of [Directive 2005/60/EC of the European Parliament and of the Council](#);

(v) terrorist-related offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of [Council Framework Decision 2002/475/JHA](#), respectively, or inciting, aiding, abetting or attempting to commit such offences, as referred to in Article 4 of that Decision;

(vi) child labour or other forms of trafficking in human beings as defined in Article 2 of [Directive 2011/36/EU of the European Parliament and of the Council](#);

(e) the economic operator has shown significant deficiencies in complying with main obligations in the performance of a contract financed by the budget, which has led to its early termination or to the application of liquidated damages or other contractual penalties, or which has been discovered following checks, audits or investigations by an authorizing officer, OLAF or the Court of Auditors;

(f) it has been established by a final judgment or final administrative decision that the economic operator has committed an irregularity within the meaning of Article 1(2) of [Council Regulation \(EC, Euratom\) No 2988/95](#).

Before signing a contract, experts shall provide a declaration on their honour stating that they are not in one of the situations of exclusion listed above. In case of doubt, they may be requested to provide supporting evidence of non-exclusion.

11. Selection criteria: Criteria relating to technical and professional capacity

Experts shall be selected on the basis of their professional and technical ability to perform the tasks described in this call according to the following criteria:

- at least 6 years of experience in the domain of expertise covered by the specific assignment;

- ability to work and perform the assignment in English and/or in a language required for the specific assignment;

All the above requested experience and abilities will be assessed based on the information applicants must provide in their online Europass curriculum vitae which is part of their application.

The ability to use IT tools is a prerequisite in order to be selected as external expert.

EASO aims to select experts included in the list in a balanced manner, ensuring an adequate rotation of experts and taking into consideration the experts' geographical origin, professional experience and other capacities and language skills. EASO promotes equality between men and women in all its activities, including the selection of external experts.

12. Conditions of remuneration and reimbursement of experts

Experts with an experience between 6 and 12 years in the domain covered by the specific assignment shall be remunerated at a fixed price of 450 euros per day on which the expertise was delivered. Experts with experience in the domain covered by the specific assignment of more than 12 years shall be remunerated at a fixed price of 800 euros per day on which the expertise was delivered.

The travel and subsistence expenses will be paid according to the general rules on the costs incurred by persons invited to meetings organised by EASO.

As a general rule, the cumulative length of the contracts shall not exceed 50 days per year per expert.

13. Ex-post transparency

A list of experts (name and subject of the tasks executed) who have concluded a contract following the procedure set out at point 4 shall be published on the EASO website.

If an expert has concluded a contract of more than 15,000 euros, the name, the locality (region of origin), amount, and subject of the contract shall be published on the website of the contracting authority no later than 30 June of the year following the contract award. The information shall be removed two years after the year of the contract award.

14. Date of publication of the notice

24.02.2015